



2019 REGISTRATION FORM VANCOUVER GENERAL HOSPITAL (VGH)

Employee Start Date (mm/dd/year):

Employee:	Employee ID:	EMPLOYEE'S COMMUNITY OF CARE (COC): <input type="checkbox"/> Richmond <input type="checkbox"/> Vancouver <input type="checkbox"/> Corp.
Email:	Job Title:	Coastal: <input type="checkbox"/> NS <input type="checkbox"/> PR <input type="checkbox"/> SSC <input type="checkbox"/> BB/BC
Phone:	Site/Dept.:	<input type="checkbox"/> Acute <input type="checkbox"/> Community <input type="checkbox"/> Residential
Union: <input type="checkbox"/> BCGEU <input type="checkbox"/> BCNU <input type="checkbox"/> CUPE <input type="checkbox"/> HEU <input type="checkbox"/> HSA <input type="checkbox"/> Excluded		<input type="checkbox"/> Internal Hire <input type="checkbox"/> External Hire
		<input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> Casual
Manager:	Educator:	Requester:

Please SELECT all applicable date(s)/session(s) requested for new hire.

DATE SELECT	SELECT	TIME	SESSIONS (DAY 1)	TARGET AUDIENCE
<input type="checkbox"/> Jan 21	<input type="checkbox"/> Jul 22	<input type="checkbox"/>	0800 – 1045 Welcome to VCH! <ul style="list-style-type: none"> Welcome from Senior Leaders Patient/Client/Resident Lived Experience Exploring VCH Values (Employee Engagement) Taking Care of Me (Employee Wellness) Meet with Union Groups (<i>exception: excluded staff</i>) Marketplace & Refreshments 	ALL STAFF
<input type="checkbox"/> Feb 25	<input type="checkbox"/> Aug 26	<input type="checkbox"/>	1045 – 1115	NON-Clinical Staff AS APPLICABLE (BY SITE)
<input type="checkbox"/> Mar 18	<input type="checkbox"/> Sep 23	<input type="checkbox"/>	1045 – 1200	Acute, Community & Residential: ALL CLINICAL STAFF
<input type="checkbox"/> Apr 15	<input type="checkbox"/> Oct 28	---OR---	1245 – 1530	
<input type="checkbox"/> May 27	<input type="checkbox"/> Nov 25	<input type="checkbox"/>	1530 – 1600	
<input type="checkbox"/> Jun 17	<input type="checkbox"/> Dec 16	<input type="checkbox"/>	1045 – 1115	Clinical Staff AS APPLICABLE (BY SITE)

DATE SELECT	SELECT	TIME	SESSIONS (DAY 2)	TARGET AUDIENCE
<input type="checkbox"/> Jan 22	<input type="checkbox"/> Jul 23	<input type="checkbox"/>	0800 – 1200	*VA STAFF ONLY: SOCIAL WORKERS ONLY
<input type="checkbox"/> Feb 26	<input type="checkbox"/> Aug 27	<input type="checkbox"/>	0800 – 1200	Acute & Residential ONLY: ALL CLINICAL STAFF FOR STAFF PROVIDING HANDS-ON PATIENT CARE ONLY
<input type="checkbox"/> Mar 19	<input type="checkbox"/> Sep 24	<input type="checkbox"/>	1230 – 1600	Acute NURSES ONLY – ATTENDING DAY 3 (*PREREQUISITE SESSION FOR DAY 3)
<input type="checkbox"/> Apr 16	<input type="checkbox"/> Oct 29	---OR---	1230 – 1600	VA & RHS Residential Staff ONLY: ALL CLINICAL STAFF
<input type="checkbox"/> May 28	<input type="checkbox"/> Nov 26	<input type="checkbox"/>	1300 – 1600	ALL SITES: Occupational Therapists ONLY
<input type="checkbox"/> Jun 18	<input type="checkbox"/> Dec 17	<input type="checkbox"/>	1300 – 1600	ALL SITES: Physiotherapists ONLY

DATE SELECT	SELECT	TIME	SESSIONS (DAY 3)	TARGET AUDIENCE
<input type="checkbox"/> Jan 23	<input type="checkbox"/> Jul 24	<input type="checkbox"/>	0800 – 0915	Acute: RN, LPN, ESN (RPN & GPC Nurses – <i>if required</i>)
<input type="checkbox"/> Feb 27	<input type="checkbox"/> Aug 28	<input type="checkbox"/>	0915 – 1100	Acute: RN, LPN, ESN, RPN (GPC Nurses – <i>if required</i>)
<input type="checkbox"/> Mar 20	<input type="checkbox"/> Sep 25	---OR---	1115 – 1230	Acute: RN
<input type="checkbox"/> Apr 17	<input type="checkbox"/> Oct 30	<input type="checkbox"/>	1115 – 1230	Acute: LPN, ESN, RPN
<input type="checkbox"/> May 29	<input type="checkbox"/> Nov 27	<input type="checkbox"/>	1300 – 1415	Acute: RN, LPN, ESN, RPN
<input type="checkbox"/> Jun 19	<input type="checkbox"/> Dec 18	<input type="checkbox"/>	1430 – 1515	Acute: RN, LPN, ESN (RPN & GPC Nurses – <i>if required</i>)
		<input type="checkbox"/>	1515 – 1600	Acute: RN (<i>as required per unit</i>)

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DATE SELECT		SELECT	TIME	SESSIONS – RESIDENTIAL	TARGET AUDIENCE
LOCATION: VANCOUVER					
<input type="checkbox"/> Jan 23	<input type="checkbox"/> Jul 24	<input type="checkbox"/>	AM SESSION (0800 – 1200)	Overview and Philosophy of Residential Care	VA & RHS Residential ONLY: ALL CLINICAL STAFF
<input type="checkbox"/> Mar 20	<input type="checkbox"/> Sep 25		PM SESSION (1230 – 1600)	Client Safety	
<input type="checkbox"/> May 29	<input type="checkbox"/> Nov 27	<input type="checkbox"/>			

DATE SELECT		TIME	SESSIONS (DAY 4)	TARGET AUDIENCE
<input type="checkbox"/> Jan 24	<input type="checkbox"/> Jul 25	0800 – 1600	Provincial Violence Prevention Curriculum (PVPC) - Core Classroom <input type="checkbox"/> *Alternative date: _____	Acute, Community & Residential: ALL CLINICAL STAFF
<input type="checkbox"/> Feb 28	<input type="checkbox"/> Aug 29			
<input type="checkbox"/> Mar 21	<input type="checkbox"/> Sep 26			
<input type="checkbox"/> Apr 18	<input type="checkbox"/> Oct 31			
<input type="checkbox"/> May 30	<input type="checkbox"/> Nov 28			
<input type="checkbox"/> Jun 20	<input type="checkbox"/> Dec 19			

*If a new hire has already taken the Provincial Violence Prevention Curriculum (PVPC) session with VCH or another BC health authority, please email their completion certificate to VCHWorkplaceHealth@vch.ca (and copy us) to confirm if the new hire is exempt from re-taking the session.

DATE SELECT		TIME	ADDITIONAL SESSIONS – SITE SPECIFIC	TARGET AUDIENCE
<input type="checkbox"/> Jan 29	<input type="checkbox"/> Jul 30	1230 – 1630	Central Venous Catheter (CVC) Procedures Lab <ul style="list-style-type: none"> 1230 – 1600: Classroom session 1600 – 1630: Recompensed time for pre-requisite module 	SITE SPECIFIC – VA STAFF ONLY RN ONLY <i>(as required per unit)</i> *GPC RN – if required
<input type="checkbox"/> Mar 05	<input type="checkbox"/> Sep 04			
<input type="checkbox"/> Mar 26	<input type="checkbox"/> Oct 01			
<input checked="" type="checkbox"/> Apr 30	<input type="checkbox"/> Nov 05			
<input type="checkbox"/> Jun 04	<input type="checkbox"/> Dec 03			
<input type="checkbox"/> Jun 25	<input type="checkbox"/> Jan 07, 2020			
<input type="checkbox"/> Feb 05	<input type="checkbox"/> Aug 07	1230 – 1630	*SECONDARY DATES: <ul style="list-style-type: none"> Only applicable/open for registration if regular dates are full and facilitators are available Inquire with VCHOrientation@vch.ca if date is available 	
<input type="checkbox"/> Mar 12	<input type="checkbox"/> Sep 10			
<input type="checkbox"/> Apr 02	<input type="checkbox"/> Oct 08			
<input type="checkbox"/> Apr 24	<input type="checkbox"/> Nov 13			
<input type="checkbox"/> Jun 11	<input type="checkbox"/> Dec 10			
<input type="checkbox"/> Jul 03	<input type="checkbox"/> Jan 14, 2020			

DATE SELECT		TIME	ADDITIONAL SESSIONS – SITE SPECIFIC	TARGET AUDIENCE
<input type="checkbox"/> Jan 31	<input type="checkbox"/> Aug 01	1300 – 1630	Intravenous (IV) Initiation Lab <ul style="list-style-type: none"> 1300 – 1600: Classroom session 1600 – 1630: Recompensed time for pre-requisite module 	SITE SPECIFIC – VA STAFF ONLY RN ONLY <i>(as required per unit)</i>
<input type="checkbox"/> Mar 07	<input type="checkbox"/> Sep 05			
<input type="checkbox"/> Mar 28	<input type="checkbox"/> Oct 03			
<input checked="" type="checkbox"/> May 02	<input type="checkbox"/> Nov 07			
<input type="checkbox"/> Jun 06	<input type="checkbox"/> Dec 05			
<input type="checkbox"/> Jun 27	<input type="checkbox"/> Jan 09, 2020			
<input type="checkbox"/> Feb 07	<input type="checkbox"/> Aug 08	1300 – 1630	*SECONDARY DATES: <ul style="list-style-type: none"> Only applicable/open for registration if regular dates are full and facilitators are available Inquire with VCHOrientation@vch.ca if date is available 	
<input type="checkbox"/> Mar 14	<input type="checkbox"/> Sep 12			
<input type="checkbox"/> Apr 04	<input type="checkbox"/> Oct 10			
<input type="checkbox"/> Apr 25	<input type="checkbox"/> Nov 14			
<input type="checkbox"/> Jun 13	<input type="checkbox"/> Dec 12			
<input type="checkbox"/> Jul 04	<input type="checkbox"/> Jan 16, 2020			

To Submit:

1. Download (hover over top right corner of page and click the download icon) and save the form to your desktop.
2. Open the document with Adobe Acrobat Reader.
3. Complete the form.
4. Click the submit button below and follow the prompts to email the form.
5. If step 4 fails, attach the completed form to an email addressed to VCHOrientation@vch.ca